

## **Pew adjustment for wheelchair accessibility – July 2011**

The Welcoming Team (Nancy Bell, Rev. Krista Cameron, Barb Deming, Sue Holm, Dan McLaughlin, and Mike Roffe) has been working on options for wheelchair accessibility in pews/worship space for almost a year. Previously, information was presented to Vestry in September 2010 and we were informed we should proceed. We solicited information from Jon Bell and Ralph Crane regarding options for full pew, half pew and quarter pew removal with ultimate decision for quarter pew removal (one on each side at the center aisle) 7<sup>th</sup> pew from the back. Dan took lead responsibility for connecting with Jon to ask for his assistance in getting quotes and outlining work to be accomplished. Jon shared info with Dan at a recent Welcoming meeting for work to be done and then subsequently received a quote from Art Appleby for \$300 (\$150 per pew). This topic was discussed at both June and July Vestry meetings with approval to move forward. The congregation was informed via recent parish letter. The work will begin the week of July 18 and is expected to take no more than a week. Jon Bell will oversee this short-term project.

The following outlines the project details. Please refer to the Questions and Answers on the reverse.

### **Prep work:**

1. cover large area to protect it from dirt and dust while work is being done.
2. other as needed.

### **Work to be done on two pews:**

1. unbolt the entire length of a pew section.
2. remove the kneeler on the section to be reconfigured.
3. place the section of pew on its back.
4. remove the end armrest fixture.
5. cut and remove one quarter of the pew.
6. reattach original armrest and pew end to the newly shortened pew.
7. sand, touch up with paint and enamel on back rail as well as armrest.
8. reconfigure the kneeler and vinyl cushion which will remain only in front of the shortened pew.
9. install a wider floor strip to secure the carpet where pew was removed. Ask Dunn's for assistance.
10. fill holes in the cork floor where the pew was removed.
11. reconfigure the cushions to fit the new pews.

### **After work:**

1. dust and vacuum
2. other as needed

# WHEELCHAIR ACCESSIBILITY IN OUR WORSHIP SPACE

## QUESTIONS & ANSWERS

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### Why do we need wheelchair accessibility in the pews?

By offering people with physical challenges a comfortable and safe surrounding during our worship service, we are providing a welcoming space and making the person(s) feel included. Also, by making the pews wheelchair accessible, we are welcoming others who use our church for other occasions such as community events and weddings.

### What will the work entail?

Please refer to the project plan posted in the Parish Hall and on the reverse of this Q&A.

### How long will the work take?

The work is expected to take no more than one week from start to finish.

### Where will the work be done?

The work on the pews will take place in our church sanctuary.

### Will the pews look the same?

Yes, we are working with a local cabinet maker on this project.

### Who is doing the work?

Art Appleby of Appleby Woodworking. Jon Bell will support the project as liaison between Art and St. Luke's.

### How much will this cost?

The remodeling of the pew work to be done by Art Appleby will cost \$300. There will be other incidentals that are anticipated to cost no more than \$100.

### Where will the money come from to cover the cost?

Initially, the money will come from St. Luke's Memorial Fund.

### If I have other questions or concerns who should I ask?

You should talk to any member of the Welcoming Team (Krista+, Nancy Bell, Barbara Deming, Sue Holm, Dan McLaughlin, and Mike Roffe), Vestry and/or Jon Bell.